



**RAJAGIRI VISWAJYOTHI**  
COLLEGE OF ARTS AND APPLIED SCIENCES  
VENGOOR, PERUMBAVOOR KERALA- 683546

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## CRITERION 5



# STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Support

2019-2024

Submitted to



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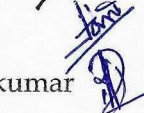

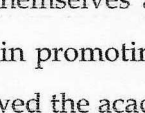
### OBC Cell Meeting Minutes: 2023-24

Minutes of the meeting of OBC Cell held at 1:00 PM on 3<sup>rd</sup> October 2023 at the conference hall

#### Agenda

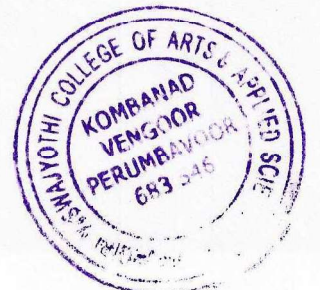
- Introduction of the OBC Cell members.
- Review of the academic and non-academic support which were received by OBC students.
- Discussion on grievances received from OBC students.

#### Members Present

1. Dr. Joy P Joseph 
2. Ms. Sreekala M M 
3. Mr. Arun V V 
4. Ms. Harishma S L 
5. Ms. Pushpa Gopakumar 

#### Discussions

Each member introduced themselves and their roles within the cell were defined. The importance of the cell in promoting equity and support for OBC students was emphasized. The cell reviewed the academic and non-academic support provided in the previous year. It was noted that the mentorship program has been beneficial, but there is room for improvement in career guidance. The cell reviewed the grievances submitted by OBC students over the past semester. The primary issues were related



to financial aid and academic support. The members decided to take up these issues with the relevant departments.

#### Action Plan

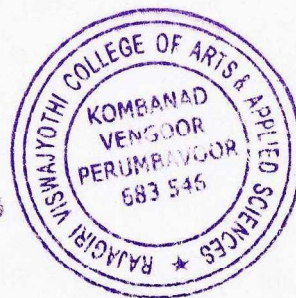
- Enhance the career guidance and mentorship programmes.
- Address the grievances related to financial aid by coordinating with the college administration.

#### Action Taken

- Constituted the OBC Cell for the year.
- Recommended the members for the cell.

  
Sreekala M.M.

  
PRINCIPAL  
Rajagiri Viswajyothi College of  
Arts & Applied Sciences  
Vengoor, Perumbavoor-683 546








**Minutes of the meeting of OBC Cell held at 1:15 PM on 25<sup>th</sup> March 2024 at the  
common staffroom**

**Agenda**

- Review of the action plan from the previous meeting.
- Evaluation of the conducted workshops and programs.
- Discussion on the ongoing issues faced by OBC students.
- Planning for the upcoming semester.

**Members Present**

1. Dr. Joy P Joseph 
2. Ms. Sreekala M M 
3. Mr. Arun V V 
4. Ms. Harishma S L 
5. Ms. Pushpa Gopakumar 

**Discussions**

The chairperson reviewed the action plan from the last meeting. It was noted that the mentorship programme has been enhanced. Feedback from students about the cell was discussed, showing positive outcomes. The cell discussed continuing issues related to financial aid and academic support. A few students expressed the need for more personalized mentoring.

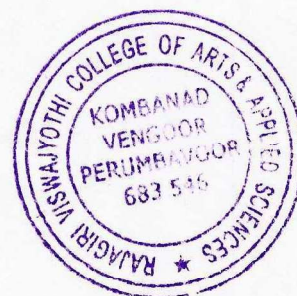
The members proposed to provide more support for exam preparation. There was also a suggestion to create a peer-support system for OBC students.

**Action Plan:**

- Continue and expand the mentorship programme.
- Organize exam preparation support during the next academic year.
- Initiate a peer-support system for OBC students.

  
PRINCIPAL


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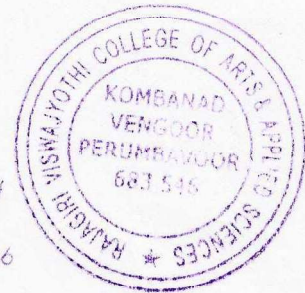


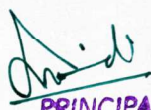
### Action Taken

- The mentorship programme was enhanced, and career support was provided by respective class teachers.
- Grievances related to financial aid were addressed by liaising with the college administration.

  
Sreehala MM

  
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