



RAJAGIRI VISWAJYOTHI
COLLEGE OF ARTS AND APPLIED SCIENCES
VENGOOR , PERUMBAVOOR KERALA- 683546

An ISO 9001 : 2015 Certified Institution

Affiliated to Mahatma Gandhi University, Kottayam | Approved by AICTE



CRITERION 5

STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

2019-2024

Submitted to





5.1.4: The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases.

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Annual Reports of Committees/Cells

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**Reports of the Activities of
SC/ST Cell
2019-2024**



Annual Report of SC/ST Cell: 2023-24

Committee Members 2023-24

The SC/ST Cell had the following members:

| SI No. | Name of the Member | Position |
|---------------|--|-----------------|
| 1 | Dr. Joy P Joseph (Principal) | Chairman |
| 2 | Ms. Sreekala M M | Convenor |
| 3 | Mr. Tennyson Thomas (Staff Representative) | Member |
| 4 | Ms. Binitha P S (Staff Representative) | Member |
| 5 | Ms. Preetha Ashok (Non-teaching Staff) | Member |
| 6 | Ms. Ramya M R (Non-teaching Staff) | Member |
| 7 | Ms. Parvathy Santhosh (Student Representative) | Member |

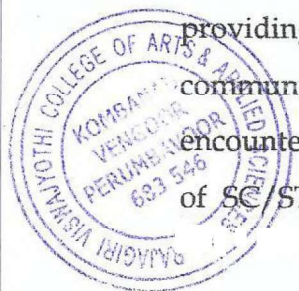
Report for 2023-24

Introduction

The SC/ST Cell at Rajagiri Viswajyothi College of Arts and Applied Sciences remained steadfast in its mission to support and uplift SC/ST students throughout the academic year 2023-24. The cell focused on addressing potential challenges and ensuring that students received the special attention they needed to thrive in their academic and personal lives.

Summary

During the 2023-24 academic year, the SC/ST Cell held two crucial meetings to identify potential challenges and review the effectiveness of the cell's initiatives. The first meeting, held on 9th June 2023 at the common staff room, centered around discussing possible issues that SC/ST students might face and the importance of providing them with special attention. The chairman emphasized the need for open communication, encouraging students to speak freely about any problems they encountered. The cell also stressed the importance of ensuring regular participation of SC/ST students in college programmes. The meeting highlighted the strong





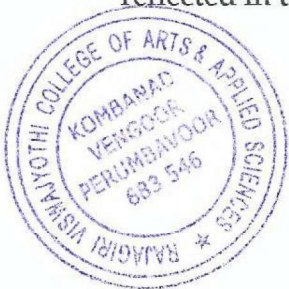
academic performance of SC/ST students, with a notable number achieving high scores, and referenced the successful practices of other institutions to validate the cell's effectiveness. The second meeting, held on 7th March 2024, was focused on reviewing the efforts of the SC/ST Cell and evaluating its impact based on student feedback. The chairman praised the members for their diligent work and specifically acknowledged the convenor's leadership. The cell discussed the importance of collecting direct opinions from SC/ST students and involving their parents in the feedback process.

Actions Taken

- Encouraged open communication with SC/ST students to discuss their potential problems.
- Ensured regular participation of SC/ST students in college programmes.
- Conducted counselling sessions through the Department of Psychology to address student concerns.
- Collected feedback from students and parents to assess the effectiveness of the cell's initiatives.

Outcome

The SC/ST Cell successfully fostered an environment where students felt comfortable discussing their challenges, leading to increased engagement and participation in college activities. The positive feedback from students and parents highlighted the effectiveness of the cell's support initiatives. The counselling sessions provided by the Department of Psychology were particularly beneficial, helping students navigate challenges. The overall success of the cell's efforts was reflected in the improved academic performance.




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Annual Report of SC/ST Cell: 2022-23

Committee Members 2022-23

The SC/ST Cell had the following members:

| SI No. | Name of the Member | Position |
|--------|--|----------|
| 1 | Dr. Joy P Joseph (Principal) | Chairman |
| 2 | Ms. Sreekala M M | Convenor |
| 3 | Mr. Tennyson Thomas (Staff Representative) | Member |
| 4 | Ms. Binitha P S (Staff Representative) | Member |
| 5 | Ms. Preetha Ashok (Non-teaching Staff) | Member |
| 6 | Ms. Ramya M R (Non-teaching Staff) | Member |
| 7 | Ms. Parvathy Santhosh (Student Representative) | Member |

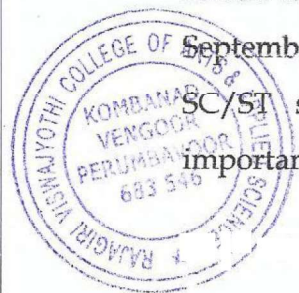
Report for 2022-23

Introduction

In the academic year 2022-23, the SC/ST Cell at Rajagiri Viswajyothi College of Arts and Applied Sciences continued its commitment to empowering SC/ST students by providing them with guidance, support, and opportunities for personal and academic growth. The cell remained focused on enhancing awareness and encouraging students to pursue their goals with determination.

Summary

The SC/ST Cell conducted two key meetings during the academic year to plan and review its activities aimed at supporting SC/ST students. In the first meeting on 15th September 2022, the cell members discussed the various opportunities available for SC/ST students in the new academic year. The chairman emphasized the importance of guiding students throughout the year, while the convenor highlighted





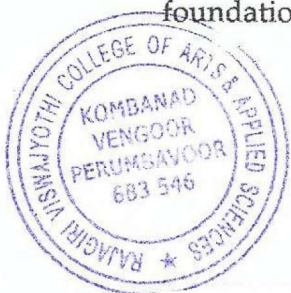
the numerous opportunities that could benefit them. The cell focused on making students aware of these opportunities and prepared a list of notable individuals from the SC/ST community who could serve as role models. The second meeting, held on 3rd March 2023, served as a review of the year's activities. The chairman and convenor both praised the efforts of the cell members in motivating and inspiring SC/ST students. The meeting also discussed the importance of learning from historical figures and the experiences of other institutions to further enhance the cell's impact. The cell aimed to recognize students who achieved high scores and to seek advice from similar cells at other institutions.

Actions Taken:

- The cell created a list of students who secured placements and prepared for the next academic year.
- SC/ST students were made aware of various career and higher education opportunities, which was positively received by both students and their parents.
- Historical figures from the SC/ST community were highlighted to inspire students, encouraging them to strive for success.

Outcome

The awareness initiatives led to increased motivation among SC/ST students, who were inspired by the examples set by prominent figures from their community. This resulted in a greater determination to overcome societal limitations and achieve their goals. The positive feedback from parents underscored the effectiveness of the cell's efforts, and the increase in student placements compared to nearby colleges demonstrated the success of these initiatives. The cell's work in 2022-23 laid a solid foundation for continued support and growth in the upcoming academic year.




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Annual Report of SC/ST Cell: 2021-22

Committee Members 2021-22

The SC/ST Cell had the following members:

| SI No. | Name of the Member | Position |
|--------|--|----------|
| 1 | Dr. Joy P Joseph (Principal) | Chairman |
| 2 | Ms. Sreekala M M | Convenor |
| 3 | Mr. Tennyson Thomas (Staff Representative) | Member |
| 4 | Ms. Binitha P S (Staff Representative) | Member |
| 5 | Ms. Preetha Ashok (Non-teaching Staff) | Member |
| 6 | Ms. Ramya M R (Non-teaching Staff) | Member |
| 7 | Mr. Raghul Raj (Student Representative) | Member |

Report for 2021-22

Introduction

The SC/ST Cell at Rajagiri Viswajyothi College of Arts and Applied Sciences continued its commitment to supporting SC/ST students throughout the academic year 2021-22. The year was marked by a return of campus to continuous offline activities, allowing the cell to engage more directly with students and address their academic and personal needs.

Summary

The SC/ST Cell held two significant meetings during the academic year. The first meeting, conducted on 1st September 2021 at the college conference hall, focused on welcoming the new academic year and discussing academic support for SC/ST students. Members highlighted the importance of improving hostel facilities, career



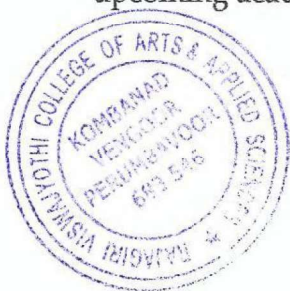
counselling services, and awareness programmes about government schemes that could benefit SC/ST students. The cell aimed to ensure that students were aware of their opportunities and assessed the skills of new admissions. The second meeting, held on 2nd March 2022, served as a review of the year's activities and included appreciation for the members' efforts in raising awareness among students regarding available opportunities for different categories, particularly in terms of seat reservations in higher education and the job market.

Actions Taken

- The cell focused on making students aware of available opportunities in government sector and identifying the skills of newly admitted students.
- Teachers actively engaged with students, informing them about higher education and job market opportunities in different categories.
- The plans for the next academic year were outlined.

Outcome

The efforts of the SC/ST Cell were well-received, with students becoming more aware of the opportunities available to them. The involvement of class teachers and the proactive approach of the cell led to positive feedback from parents, who appreciated the support provided to their children. The year's activities laid a strong foundation for continued support and engagement with SC/ST students in the upcoming academic year.




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Annual Report of SC/ST Cell: 2020-21

Committee Members 2020-21

The SC/ST Cell had the following members:

| SI No. | Name of the Member | Position |
|--------|--|----------|
| 1 | Dr. Joy P Joseph (Principal) | Chairman |
| 2 | Ms. Sreekala M M | Convenor |
| 3 | Mr. Tennyson Thomas (Staff Representative) | Member |
| 4 | Ms. Binitha P S (Staff Representative) | Member |
| 5 | Ms. Preetha Ashok (Non-teaching Staff) | Member |
| 6 | Ms. Ramya M R (Non-teaching Staff) | Member |
| 7 | Student Representative | Member |

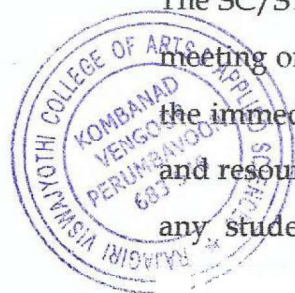
Report for 2020-21

Introduction

The SC/ST Cell at Rajagiri Viswajyothi College of Arts and Applied Sciences continued the assigned work throughout the academic year of 2020-21, despite the challenges posed by the COVID-19 pandemic. The cell adapted to the new normal by shifting its operations online, ensuring that students' needs were met during this unprecedented time.

Summary

The SC/ST Cell held two key online meetings during the academic year. In the first meeting on 1st June 2020, conducted via Google Meet, the cell focused on addressing the immediate needs of students during the lockdown, emphasizing online support and resource provision. Class teachers were engaged to raise awareness and identify any students requiring support. The second meeting, held on 1st March 2021,





reviewed the online initiatives and appreciated the cell's efforts in maintaining student support during this period. The members discussed plans for a return to offline activities in the upcoming academic year and anticipated collaboration with similar committees at other colleges.


Actions Taken

- The SC/ST Cell adapted to the online mode by preparing and providing necessary resources and support through digital platforms.
- Class teachers were tasked with raising awareness among students about the cell's activities.
- A self-evaluation was conducted to assess the cell's readiness for continued support, with a focus on planning an effective return to offline activities in the next academic year.

Outcome

The cell successfully transitioned to online operations, maintaining its commitment to supporting students without bias during the pandemic. While the demand for online support was lower than expected, the cell remained prepared and responsive. The self-evaluation confirmed that the members were ready for the challenges of the upcoming year, with clear objectives and a plan for resuming offline activities. The anticipation of collaboration with other colleges also indicated a positive direction for the cell's future endeavours.




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Annual Report of SC/ST Cell: 2019-20

Committee Members 2019-20

The SC/ST Cell had the following members:

| SI No. | Name of the Member | Position |
|--------|--|----------|
| 1 | Dr. Joy P Joseph (Principal) | Chairman |
| 2 | Ms. Sreekala M M | Convenor |
| 3 | Mr. Tennyson Thomas (Staff Representative) | Member |
| 4 | Ms. Binitha P S (Staff Representative) | Member |
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| 6 | Ms. Ramya M R (Non-teaching Staff) | Member |
| 7 | Student Representative | Member |

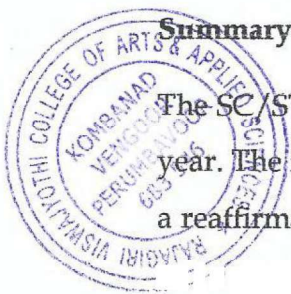
Report for 2019-20

Introduction

During the academic year 2019-20, the SC/ST Cell at Rajagiri Viswajyothi College of Arts and Applied Sciences dedicated itself to supporting equality among its students. The cell focused on upholding its objectives, addressing student concerns, and by the end of the academic year, adapting to the challenges posed by the COVID-19 pandemic. The lockdown in the end of the academic year did not dampen its spirits.

Summary

The SC/ST Cell conducted two significant meetings over the course of the academic year. The first meeting in June was marked by the introduction of new members and a reaffirmation of the cell's objectives. Members pledged to ensure the cell remained





active throughout the year. The cell was also reconstituted, with departing faculty members being replaced to maintain smooth operations. The new members were given some warm welcome.

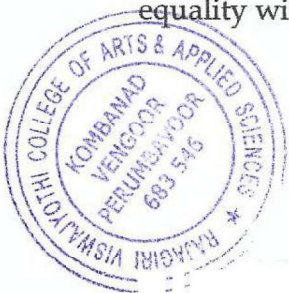
Throughout the year, the cell actively engaged with students and faculty, promoting awareness about SC/ST concerns with updates received from the news. The second meeting in March, though brief due to the escalating COVID-19 crisis, recognized the cell's efforts, particularly during the early days of the pandemic, the work which was not limited to SC/ST concerns. The discussion centred on preparing for potential lockdowns and finding ways to continue supporting students during these uncertain times, providing them with the much-needed motivation.


Actions Taken

- The SC/ST Cell was reconstituted with new members, ensuring its continued functionality.
- The cell's objectives and plans were communicated to students with the support of Heads of Departments.
- Preparations were made to sustain the cell's activities during the COVID-19 pandemic, including collecting student information for ongoing support during lockdown.

Outcome

Despite the challenges of the academic year, the SC/ST Cell remained active and responsive. The reconstitution ensured that the cell continued to meet its objectives without disruption. The proactive involvement of students and faculty demonstrated the cell's effectiveness in fulfilling its mission. The cell's preparedness and adaptability during the pandemic were key to maintaining its role in supporting equality within the college.




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