

# Minutes of the IQAC Meeting for the Academic Year 2022-23

## Agenda:

- 1. Re-constitution of IQAC members
- 2. Allocation of Criteria to each head

Date: June 18, 2022

Time: 10:30 pm - 11:30 am

Venue: Computer Lab

#### Members Present:

1. Dr. Joy P Joseph

2. Rev. Fr. Dipin Karingen CMI

3. Mr. Solymon V L

4. Mr. Tennyson Thomas

5. Ms. Sreekala M M

6. Ms. Binitha PS

7. Ms. Anju Antony

8. Ms. Preetha Ashok

(Principal)

(Associate Director)

(IQAC Coordinator)



#### Discussions:

The meeting commenced with the re-constitution of the Internal Quality Assurance Cell (IQAC) members for the academic term. New members were added to the existing IQAC Core Committee. A significant decision was made regarding the allocation of criteria among faculty members, coordinators, and members.

#### Decisions:

- 1. New faculty members were added to existing criteria coordinators:
  - o The IQAC Core Committee members are:
    - Dr. Joy P Joseph (Principal)
    - Rev. Fr. Dipin Karingen CMI (Associate Director)
    - Mr. Solymon V L (IQAC Coordinator)
    - Ms. Dhanya S :(Member)
    - Ms. Anju Antony :(Member)
    - Ms. Sreekala M M :(Member)
    - Ms. Anila Roshan Joy :(Member)
    - Ms. Neenu Varghese :(Member)
    - Ms. Preetha Ashok :(Member)
    - Ms. Binitha PS :(Member)
    - Ms. Karthika Balachandran :(Member)
    - Mr. Tennyson Thomas :(Member)
- 2. The seven criteria were allocated among faculty members, and coordinators and members were selected:
  - o Mr. Solymon V L (IQAC Coordinator)
  - o Criterion 1: Coordinator: Ms. Dhanya S
    - Member: Mr. Akhil Raju
  - o Criterion 2: Coordinator: Ms. Anju Antony
    - Member: Ms. Sreekala M M
  - o Criterion 3: Coordinator: Ms. Anila Roshan Joy
    - Member: Ms.Ashly Paul
  - Criterion 4: Coordinator: Ms. Neenu Varghese
    - Member: Ms. Preetha Ashok
  - Criterion 5: Coordinator: Ms. Binitha PS
    - Member: Mr. Rahul Babu



o Criterion 6: Coordinator: Ms. Karthika Balachandran

Member: Ms. Arundhathi G

o Criterion 7: Coordinator: Mr. Tennyson Thomas

Member: Ms. Seena M Peter

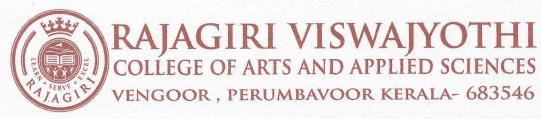
The meeting concluded at 11:30 pm.

IQA Cordinator

Principal PRINCIPAL

Rajagiri Viswajyothi College of Arts & Applied Sciences Vengoor, Perumbavoor-683 546





## Minutes of the IQAC Meeting for the Academic Year 2022-23

## Agenda:

- 1. NACC Accreditation
- 2. Common Staff Room

Date: October 15, 2022 Time: 10:30 pm - 11:30 pm Venue: Computer Lab

#### Members Present:

1. Dr. Joy P Joseph (Principal)

2. Rev. Fr. Dipin Karingen CMI (Associate Director)

3. Mr. Solymon V L

4. Ms. Dhanya S

5. Ms. Anju Antony

6. Ms. Sreekala M M

7. Ms. Anila Roshan Joy

8. Ms. Neenu Varghese

9. Ms. Preetha Ashok

10. Ms. Binitha PS

11. Ms. Karthika Balachandran

12. Mr. Tennyson Thomas

:(IQAC Coordinator)

:(Member)

:(Member)

(Member )

:(Member)

:(Member)

:(Member) N

:(Member)

:(Member)

. . . . .

:(Member)

:(Member)

#### Discussions:

The meeting began with a pivotal decision to pursue accreditation from the National Assessment and Accreditation Council (NACC). This accreditation is essential for evaluating and affirming the quality of education offered by the institution.

To facilitate effective coordination and collaboration during the NACC accreditation process, the IQAC decided to allocate a common staff room will serve as a hub for discussions, meetings, and presentations related to accreditation requirements and progress updates.

#### Decisions:

- The college has decided to pursue NACC accreditation at the earliest.
   Documentation and preparation will commence based on criteria with the leadership of IQAC team.
- 2. The IQAC has decided to allocate a common staff room for NACC-related discussions and presentations.

The meeting concluded at 11:30 am.

IQAC Coordinator

Principal PRINCIPAL Rajaguri Viswajyothi College of Arts & Applied Sciences Vengoor, Perumbavoor-683 546





# Minutes of the IQAC Meeting for the Academic Year 2022-23

### Agenda:

- 1. NACC Accreditation
- 2. NIRF Registration
- 3. KIRF Registration
- 4. AAA Audit

Date: January 21, 2023

Time: 10:30 pm - 11:30 pm

Venue: Computer Lab

#### Members Present:

1. Dr. Joy P Joseph (Principal)

2. Rev. Fr. Dipin Karingen CMI (Associate Director)

3. Mr. Solymon V L

4. Ms. Dhanya S

5. Ms. Anju Antony

6. Ms. Sreekala M M

7. Ms. Anila Roshan Joy

8. Ms. Neenu Varghese

9. Ms. Preetha Ashok

10. Ms. Binitha PS

11. Ms. Karthika Balachandran

12. Mr. Tennyson Thomas

:(IQAC Coordinator)

:(Member)

:(Member)

:(Member)

:(Member)

:(Member) Nein

:(Member)

:(Member)

:(Member)

:(Member)



#### Discussions:

The ongoing process of NACC accreditation was highlighted during the meeting. It was noted that the accreditation process is progressing under the leadership of IQAC team of RVCAS. The leadership provided by expert IQAC team is constantly ensuring that the accreditation process adheres to best and meets the required criteria effectively.

In conjunction with the NACC accreditation initiative, it was decided to register for the National Institutional Ranking Framework (NIRF) and KIRF.

Discussed the execution of the AAA audit scheduled for February 2023, aimed at evaluating adherence to AAA standards and pinpointing opportunities for enhancing operational efficiency and quality assurance.

#### Decisions:

- The NACC accreditation process is underway under the guidance of Nikhil NK from Ragagiri Social Sciences Kalamsery.
- In conjunction with the NACC accreditation process, it has been decided to register for NIRF.
- The AAA audit is scheduled for February 2023 to evaluate compliance with AAA standards and to identify opportunities for improving operational efficiency and quality assurance.

The meeting concluded at 11:30 am.

**IQAC** Coordinator

Principal
PRINCIPAL
Rajaguri Viswajyothi College of
Arts & Applied Sciences
Vengoor, Perumbavoor-683 546

PRINCIPAL
Rajagiri Viswajyothi College of
Arts & Applied Sciences
Vengoor, Perumbavoor-683 546