

Action Taken Report

An Action Taken Report of the IQAC Meeting held on June 18, 2022

1. Addition of New Faculty Members to Criteria Coordinators:

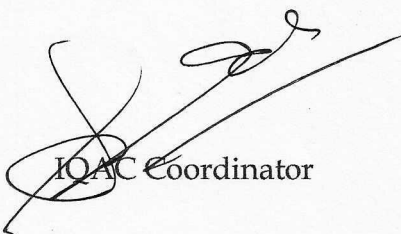
- The IQAC Core Committee has been reconstituted with the following members:
 - Dr. Joy P Joseph (Principal)
 - Rev. Fr. Dipin Karingen CMI (Associate Director)
 - Mr. Solymon V L (IQAC Coordinator)
 - Ms. Dhanya S (Member)
 - Ms. Anju Antony (Member)
 - Ms. Sreekala M M (Member)
 - Ms. Anila Roshan Joy (Member)
 - Ms. Neenu Varghese (Member)
 - Ms. Preetha Ashok (Member)
 - Ms. Binitha P S (Member)
 - Ms. Karthika Balachandran (Member)
 - Mr. Tennyson Thomas (Member)
- The updated committee structure has been communicated to all relevant stakeholders.
- An introductory meeting with the new members was held to outline their roles and responsibilities.


2. Allocation of Seven Criteria Among Faculty Members:

- The allocation of criteria and appointment of coordinators and members have been implemented as follows:
 - Criterion 1: Coordinator: Ms. Dhanya S
 - Member: Mr. Akhil Raju
 - Criterion 2: Coordinator: Ms. Anju Antony



- Member: Ms. Sreekala M M
- Criterion 3: Coordinator: Ms. Anila Roshan Joy
 - Member: Ms. Ashly Paul
- Criterion 4: Coordinator: Ms. Neenu Varghese
 - Member: Ms. Preetha Ashok
- Criterion 5: Coordinator: Ms. Binitha P S
 - Member: Mr. Rahul Babu
- Criterion 6: Coordinator: Ms. Karthika Balachandran
 - Member: Ms. Arundhathi G
- Criterion 7: Coordinator: Mr. Tennyson Thomas
 - Member: Ms. Seena M Peter
- Each coordinator has been briefed on their responsibilities and the specific expectations for their criteria.
- The team members assigned to each criterion have been notified and provided with initial guidelines.


IQAC Coordinator


Principal
PRINCIPAL
Rajagiri Viswajyothi College of
Arts & Applied Sciences
Vengoor, Perumbavoor-683 546



Action Taken Report

Action Taken Report of the IQAC Meeting Held on October, 15 2022

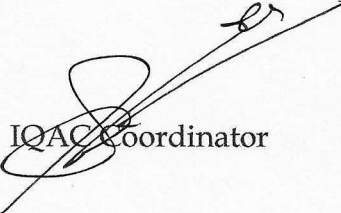
1. Pursuit of NACC Accreditation: The college has decided to pursue NACC (National Assessment and Accreditation Council) accreditation at the earliest. Documentation and preparation will commence based on criteria with the leadership of IQAC Team of RVCAS.


- The decision to pursue NACC accreditation was formally communicated to all departments and stakeholders.
- Documentation and preparation activities have been initiated, focusing on the criteria outlined by NACC.
- A mentor with expertise in NACC accreditation has been engaged to assist in the preparation process.
- An initial meeting with the mentor was held to outline the steps and timeline for documentation.
- A detailed plan for documentation and preparation, including timelines and responsibilities, has been developed and shared with relevant teams.

2. Allocation of Common Staff Room for NACC-Related Activities: The IQAC has decided to allocate a common staff room for NACC-related discussions and presentations.

- A designated staff room has been allocated specifically for NACC-related discussions and presentations.
- The room has been equipped with necessary resources such as presentation tools, documentation space, Internet and communication facilities.
- A schedule for the use of the staff room has been established to ensure its availability for relevant meetings and activities.

- Notifications regarding the availability and purpose of the staff room have been circulated among staff members involved in the NACC accreditation process.


IQAC Coordinator


Principal

PRINCIPAL
Rajagiri Viswajyothi College of
Arts & Applied Sciences
Vengoor, Perumbavoor-683 546



Action Taken Report

Action Taken Report of the IQAC Meeting Held on January 21, 2023

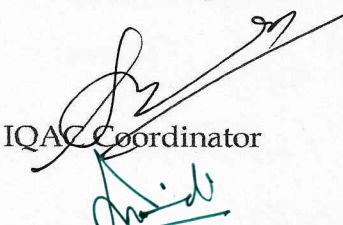
1. **NACC Accreditation Process:** The NACC (National Assessment and Accreditation Council) accreditation process is underway under the leadership of IQAC team of RVCAS.

- The college has initiated the preparation for NACC accreditation by gathering necessary documentation, reports, and evidence required for the assessment.
- Regular meetings and consultations are being held with IQAC team to ensure all guidelines and procedures for the accreditation process are followed accurately.
- The Self-Study Report is in progress. Data collection and analysis are being conducted to compile a comprehensive report that meets NACC standards.

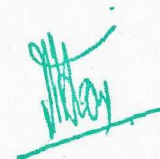
4. **Registration for NIRF:** In conjunction with the NACC accreditation process, the college has decided to register for the National Institutional Ranking Framework (NIRF).

- The registration process for NIRF has been initiated alongside the NACC accreditation efforts.
- Relevant teams have been assigned to gather and compile the necessary data for NIRF registration.
- Deadlines for NIRF submission have been integrated into the overall accreditation preparation schedule.
- Initial consultations have been held to understand NIRF requirements and ensure alignment with ongoing accreditation activities.
- The February AAA audit highlighted both the organization's strengths and areas for improvement. Immediate corrective actions were taken to resolve the identified deficiencies, ensuring continued compliance with AAA standards. Additionally, long-term strategies have been introduced to maintain adherence and enhance operational efficiency across all departments.

IQAC Coordinator


PRINCIPAL
Rajagiri Viswajyothi College of
Arts & Applied Sciences
Vengoor, Perumbavoor-683 546




Principal

PRINCIPAL
Rajagiri Viswajyothi College of
Arts & Applied Sciences
Vengoor, Perumbavoor-683 546