

Academic and Administrative Audit Report

Action Taken Report - 2020-2021

Action Taken Report (Solutions) Based on Observations and recommendations

Extensions and Allied Activities

1. **Outreach Programmes:** The college has initiated more outreach programs focusing on rural development. The National Service Scheme (NSS) has been mobilized to actively engage in these programs, targeting local community needs
2. **NSS Engagement:** NSS has increased its activities, including adopting nearby villages for intensive social development through special camps and regular activities

Student Welfare

1. **Mentoring:** Mentoring has been made mandatory across all departments. A standard report format has been developed by the IQAC and distributed for uniformity in documentation

Consultancy and Corporate Training

1. **Industry-Integrated Courses:** Add-on courses by industry experts have been incorporated into the syllabus to enhance students' practical skills and knowledge.

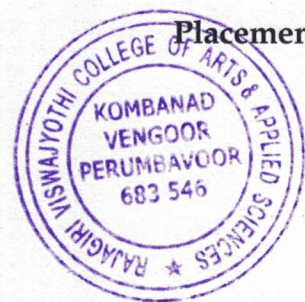
Research and Development

1. **Faculty Research:** Faculty members are encouraged to increase their research publications. Departments are setting annual research publication targets.
2. **Student Research:** Initiatives for student research presentations and publications have begun, with support for students to present papers at national conferences and seminars.

Collaboration and Allied Activities

1. **Industry Collaborations:** The institution is actively pursuing more industry collaborations. Industry experts have been invited to interact with students, providing insights that align education with industry requirements, enhancing placement opportunities.

Placement and Allied Activities



1. **Career Preparation:** The placement cell, in coordination with IQAC, has started conducting workshops on resume building and CV preparation to better equip students for job placements.

Department-Specific Solutions

- **Department of English:** Online meeting screenshots and Google Classroom session recordings are now filed. In-house certification courses are being offered to improve subject knowledge.
- **Department of Commerce:** Certification courses have been added to the curriculum, with proper documentation maintained and shared with IQAC.
- **Department of Business Administration:** Industrial visit reports are now signed, sealed, and sent to IQAC. Minor project presentations are regularly reviewed, and the remedial coaching syllabus has been updated.

These actions are designed to address the specific observations from the academic audit, ensuring continuous improvement in the institution's academic and administrative processes.



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