



**RAJAGIRI VISWAJYOTHI**  
COLLEGE OF ARTS AND APPLIED SCIENCES  
VENGOOR , PERUMBAVOOR KERALA- 683546

An ISO 9001 : 2015 Certified Institution

Affiliated to Mahatma Gandhi University, Kottayam | Approved by AICTE



## **CRITERION 7**

# **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 Institutional Values and Social Responsibilities**

**2019-2024**

Submitted to



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### 7.1.2 Divyangjan-Friendly Policy

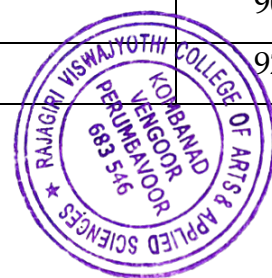
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# POLICY MANUAL



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## PREFACE

Welcome to the Rajagiri Viswajyothi College of Arts and Applied Sciences, (RVCAS) Policy Manual

This manual is more than just a collection of rules and guidelines; it is a reflection of the values, principles, and vision that define RVCAS College. As we continue to grow and evolve as an academic institution, this document serves as a cornerstone of our commitment to excellence, equity, and community.

At RVCAS, we believe that every member of our college—students, faculty, staff, and administration—plays a vital role in shaping the vibrant, inclusive, and dynamic environment that we are proud to call our own. This policy manual is designed to provide clarity, consistency, and direction, ensuring that we all work together towards common goals and uphold the standards that distinguish RVCAS.

The policies outlined in this manual have been carefully crafted to support the academic and operational integrity of our institution. They are intended to guide our decisions and actions, promote a culture of respect and accountability, and ensure that everyone at RVCAS has the opportunity to thrive. Whether students and staff are navigating academic procedures, understanding their rights and responsibilities, or seeking guidance on college operations, this manual is here to assist them.

It is important to recognize that this manual is a living document. As we continue to adapt to new challenges and opportunities, the policies within will be reviewed and updated to remain relevant and effective. We encourage all members of our community to engage with this manual, to familiarize themselves with its contents, and to contribute to its ongoing improvement.

Together, we will continue to build an institution that not only meets but exceeds the aspirations of all who are part of the RVCAS family.



## 14) DIVYANGJAN-FRIENDLY ENVIRONMENT POLICY

### PREFACE

In alignment with the CMI vision of education, our institution is committed to creating a just and human society by nurturing psychologically integrated, intellectually competent, morally upright, and socially committed individuals through a holistic process of education. We believe that inclusivity and accessibility are fundamental to achieving this vision and are dedicated to providing a supportive and accommodating environment for all students, including those with disabilities.

### POLICY

Our institution strictly adheres to a policy of non-discrimination in all aspects, including admissions. We are committed to ensuring that no student is denied access to education based on their disabilities. Every applicant is assessed on their merits and provided with equal opportunities to thrive in our academic community.

To support the needs of differently-abled students, our campus is equipped with:

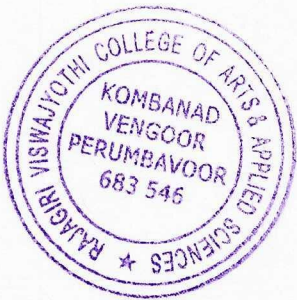
1. Smooth, accessible pathways and ramps are available throughout the campus to ensure mobility for wheelchair users and others with physical disabilities.
2. Restrooms are designed to accommodate students with disabilities, providing ample space and necessary fixtures to ensure safety and convenience.
3. Wheelchairs are available for students who require them, ensuring they can move around the campus with ease.
4. Recognizing the diverse needs of our students, we provide a flexible learning environment that includes:
5. Students with disabilities are granted extensions on deadlines and can request alternate assignments to better suit their learning styles and needs.
6. During exams, we offer additional time to complete tests and provide scribe facilities for students who require assistance in writing.




To further support our students in achieving their academic and personal goals, we offer:

- Regular counselling sessions are available to help students manage stress, develop coping strategies, and address any psychological concerns.
- Dedicated mentors are assigned to guide students, offering personalized support and academic advice to help them navigate their educational journey successfully.

Our institution is committed to continually assessing and improving our policies and facilities to ensure that all students, regardless of their abilities, can enjoy a supportive and enriching educational experience. We believe that by fostering an inclusive environment, we are empowering all students to reach their full potential and contribute meaningfully to society.



  
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