



RAJAGIRI

VISWAJYOTHI COLLEGE OF
ARTS & APPLIED SCIENCES

Affiliated to M.G. University, Kottayam

A CMI INSTITUTE

Vengoor P.O., Perumbavoor
Ernakulam. Pin.-683 546, Kerala
T +91 0484 2644 777
F +91 904 805 611 8
E office@rajagiriviswajyothi.org
rajagiriviswajyothi.org

DECLARATION OF THE PRINCIPAL

This is to certify that the institution has been providing various welfare schemes and programs which gives monetary and non-monetary benefits to teaching and non-teaching staff.

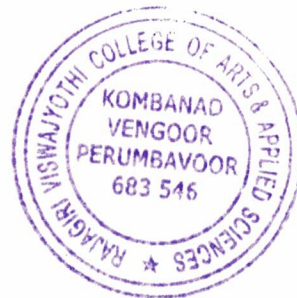
Welfare Measures

Monetary

- Financial support for the medical treatment of the family members of non-teaching staff
- Advance payment of salary for teaching and non-teaching staff, on request
- Financial help given by the management in case of emergencies
- Soft loan facilities
- Staff Welfare Fund
- Facility for purchase of e-gadgets such as laptop, collar mic at discounted rate
- Hospitalisation expense
- Financial Assistance for House building-voucher
- Festival Allowance
- Maternity leave for 4 months and paternity leave for 5 days
- Employee State Insurance (ESI)
- Free Uniform for teaching and non-teaching staff
- Privilege Card
- Employee Provident Fund

Non Monetary

- Medical leave
- 15 days of casual leave in a calendar year
- Duty leave





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- Rent free hostel accommodation facility for the staff
- Free food and accommodation
- Open Gym for staff and students
- Canteen, Sick room
- Leave granted to teaching and non-teaching staff to attend professional development programmes and to participate/present papers in seminars/conferences
- Reservation of admission to any course for the children of the employees
- Food at concessional rate for staff
- Annual staff tour
- Gifts are distributed to the staff on special occasions.
- Staff lunch is organized during festivals, like Onam.
- Free college bus facility for staff
- Scholarship to staff ward
- Celebration of important days/occasion of the teaching and non-teaching community
- Recognition of Staff Achievements

Other facility

- Sanitary pad vending machine
- Portable water facility
- Guest facility on request
- Free computer lab facility for all 24*7
- Free Wi-Fi and e-mail addresses using the institutional domain name for the staff
- Library Facility




Principal
PRINCIPAL

Rajagiri Viswajyothi College of
Arts & Applied Sciences
Vengoor, Perumbavoor-683 546